

PA Compact Commission

#4 – Policy on Public Communications

ADOPTED: September 9, 2026

LAST REVIEWED:

AMENDMENT HISTORY (LIST WHEN AMENDED AND CITE SECTION NUMBER):

I. Purpose

The purpose of this policy is to establish guidelines for official public communications on behalf of the PA Compact Commission through its website; other public facing media including but not limited to print or electronic publications distributed to the general public; and external speaking engagements. This ensures communication is accurate, professional, and aligns with PA Compact organizational goals while enhancing the public's understanding of the PA Compact.

II. Website

- a. The official PA Compact website shall serve as the primary source of information for the general public.
- b. The Communications Committee delegates to the executive director the authority to make changes to the PA Compact website as deemed necessary to conduct business, as follows:
 - i. Posting approved minutes of the PA Compact Commission and its committees;
 - ii. Posting notices of meeting dates and times;
 - iii. Posting publications and materials as approved by the PA Compact Commission or its committees;
 - iv. Posting of other reports as approved by the PA Compact Commission or its committees;
 - v. Posting of updates to the information regarding member state participation and legislation introduced by states or territories to join the PA Compact;
 - vi. Posting of contact and fee information provided by member states;
 - vii. Posting of PA Compact Commission contact information;
 - viii. Posting of rulemaking information as approved by the Executive Committee or Rules Committee;
 - ix. Posting of information on technical updates as they relate to the PA Compact application processes; and
 - x. Posting of any other information as approved by the PA Compact Commission, its Chair, its legal counsel, or its committees.

III. Publications and Materials

- a. All public facing materials must be reviewed by the Communications Committee and use the current PA Compact branding. Urgent matters may be delegated to the

director in communication with Commission Chair and legal counsel.

- b. Partner agencies must obtain approval before releasing PA Compact public facing materials and must publish such material in its original format.
- c. Commission delegates to the executive director ability to respond to emails received to pacompact@csg.org that pertain to issues related to administration of the Compact.
- d. Public facing materials include but are not limited to:
 - i. Newsletters
 - ii. Flyers
 - iii. Reference Sheets
 - iv. Guidelines

IV. Media Relations and Presentations

- a. All media inquiries and presentation requests for the PA Compact Commission must be referred to the executive director.
- b. The executive director shall coordinate with the PA Compact Commission Chair and Legal Counsel on designating a spokesperson and/or drafting a written response.
- c. The Communications Committee may be consulted if necessary.
- d. Member states may directly communicate with media concerning member state specific information following that member states' own policies. Member states should coordinate in advance with the PA Compact Commission if necessary and follow all PA Compact laws and rules regarding confidential information of the PA Compact Commission.