

PA Compact Finance Committee Meeting Minutes

November 18, 2024

Name	Member Role	Voting Member	Attendance
Elizabeth Huntley	Minnesota Delegate	x	x
Larry Marx	Utah Delegate	x	x
Jamie Alley	West Virginia Delegate	x	x
Total voting members present			4/4= quorum
Marisa Courtney	Vice Chair PA Commission		
Sandra Harrison	OK ED – Temporary alternate	x	x
Kathy Scarbalis	Ex-Officio – AAPA		x
Tim Terranova	Chair PA Commission		
Greg Thomas	Ex-Officio – NCCPA		x
Name	Non-Member Role		Attendance
Nahale Kalfas	Interim Legal Counsel		x
Jessica Thomas	Interim Executive Director		x

VOTES						
Name	Agenda	Minutes				Adjourn
Elizabeth Huntley						
Larry Marx						
Jamie Alley	1	2				
Sandra Harrison	2	1				
						All in favor
TOTALS	4/4 motion passes	4/4 motion passes	/ motion passes	/ motion passes	/ motion passes	Motion passes

Welcome

Call to order/Roll Call

L. Marx calls to order the meeting at 11:32 AM ET

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Review and Adopt Agenda

- Committee reviewed the agenda; Chair Marx called for a motion to adopt the agenda.
- **Motion:**
 - **Jamie Alley motioned that the committee adopt the agenda.**
 - **Sandra Harrison seconded the motion.**
 - **4 members present voted in favor; 0 abstained; motion carried.**

Review and Adopt Minutes

- Committee reviewed the minutes; Chair Marx called for a motion to adopt the minutes.
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- **Motion:**
 - **Sandra Harrison motioned that the committee adopt the minutes.**
 - **Jamie Alley seconded the motion.**
 - **4 members present voted in favor; 0 abstained; motion carried.**

Review Rules of Finance Committee

- N. Kalfas gives a brief overview of Finance Committee processes.
- Budget is a proposed draft the initial year
 - Proposed draft budget gives a general idea of what commission needs to function
 - Build draft, then send to executive committee, then it will be sent to the full committee

Funding Update

J. Thomas shares that there aren't any official updates, conversations are ongoing.
G. Thomas shares that it's likely that the initial funding will be from NCCPA and AAPA. NCCPA is having discussions at the board level, meeting in February. NCCPA is prepared to approve \$150,000.
K. Scarbalis shares that AAPA is meeting in March. They'll have more information in early 2025.

Question- How much HRSA is left for this project?
\$50,000 this year, \$50,000 next year. This is not on a calendar year. This year's HRSA money is expected to last through February.

Draft Budget

- L. Marx explains draft budget. Discusses placeholders.
N. Kalfas gives brief description of what other compacts have done for a secretariat and ED.
- For full secretariat services, no less than \$120,000 annually.
 - For minimal services such as bank account and bookkeeping, \$25,000 annually.
 - In-kind secretariat services from an affiliated organization such as PT and Nursing.

Questions posed regarding the draft budget
Can CSG continue services on a temporary basis? Yes, CSG will get information about costs.

58 What do the highlighted cells mean? We don't have enough information yet to fill them.
59 What type of calendar is this? Using the federal fiscal year for this example but the executive committee
60 will need to set a fiscal year for the compact commission.

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62 L. Marx summarizes some future steps including identifying processes needed, software needed. Calls
63 for a meeting to settle some of this information and send the proposed draft budget to executive
64 committee, preferably in December so that the budget can be sent to funders.

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66 CSG will gather actual budget reconciliation and estimates for continued CSG services.

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68 Committee will try to meet before the next executive committee meeting (Dec 11) in order to get a
69 proposed draft budget to them for approval.

70 Next agenda – Fiscal year recommendation, draft budget including corrections from actual counseling
71 budget reconciliation and CSG estimates for continued services

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74 **Delegate Questions and Public Comments**

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76 Delegate Questions and Comments

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78 Public Questions and Comments

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81 **Adjourn**

- 82 • Hearing no further business or discussion, Chair Marx adjourned the meeting at 12:16 p.m. with no
83 member opposition.

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