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## PA Compact Finance Committee Meeting Minutes

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January 7, 2025

Name	Member Role	Voting Member	Attendance
Jamie Alley	West Virginia Delegate	x	x
Elizabeth Huntley	Minnesota Delegate	x	x
Larry Marx	Utah Delegate	x	x
<b>Total voting members present</b>			3/3= quorum
Marisa Courtney	Vice Chair PA Commission		x
Sandra Harrison	OK ED		x
Kathy Scarbalis	Ex-Officio – AAPA		x
Tim Terranova	Chair PA Commission		x
Greg Thomas	Ex-Officio – NCCPA		x
Name	Non-Member Role		Attendance
Nahale Kalfas	Interim Legal Counsel		x
Jessica Thomas	Interim Executive Director		x

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Name	Agenda 1/7/25	Minutes 12/9/24	Budgetary Expense Categories		Adjourn
Jamie Alley	1	1			
Elizabeth Huntley	2				
Larry Marx		2			
			No motion necessary		
<b>TOTALS</b>	3/3 motion passes	3/3 motion passes	/3 motion passes	/3 motion passes	

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10 **Welcome**

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13 **Call to order/Roll Call**

- 14 • L. Marx calls to order the meeting at 3:00 p.m. ET.

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16 Note: minutes were adopted prior to adopting agenda.

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19 **Review and Adopt Minutes**

- 20 • Committee reviewed the minutes, no changes proposed.

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22 **Motion:**

- 23 • **Jamie Alley motions to adopt the minutes.**  
24 • **Larry Marx seconds the motion.**  
25 • **3 members present voted in favor; 0 abstained; motion carried.**

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27 **Review and Adopt Agenda**

- 28 • Committee reviewed the agenda; Chair Marx called for a motion to adopt the agenda.

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30 **Motion:**

- 31 • **Jamie Alley motions to adopt the agenda.**  
32 • **Elizabeth Huntley seconds the motion.**  
33 • **3 members present voted in favor; 0 abstained; motion carried.**

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35 **Budgetary Expense Categories**

36 Chair Marx lists expense categories and potential budget line items.

- 37 • Zoom, software, office supplies, administrative fees  
38 • IT expenses, support, website expenses  
39 • Personnel expenses  
40 • Legal fees, contracting  
41 • Commission meeting expenses, travel, audio/visual requirements, lunch etc.  
42 • Accounting expenses, accounting audits

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44 Will also need revenue category

- 45 • Grants- AAPA, NCCPA, HRSA grant from FSMB  
46 • Privilege fees once privileges are being issued

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48 Chair Marx will prepare a proposed budget for those categories and have that ready for next meeting.

49 Each category will have line items mentioned.

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51 Nahale Kalfas – Working on two agreements between the commission and CSG as well as between the  
52 partners and CSG. This will codify the transfer of money.

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Question- Will this be shared with member states?

Nahale Kalfas- yes, the agreement between the commission and CSG will be. The other probably as well. These should likely be posted to the website.

### Options for Secretariat Roles

Chair Marx – Commission not in a position to hire a secretariat yet. Commission could look at current partners. CSG, what is the cost for continuing on with CSG as secretariat in the interim and longer?

- Carl Sims provides that CSG can get more specific numbers for the interim services. The permanent costs are reflected in the draft budget.
- Chair Marx asks for interim numbers by next finance committee meeting.

### Delegate Questions and Public Comments

Data System Comments – future agenda item

- Jamie Alley – Interested in information about data systems that exist and what options the commission has. What committee does that flow through?
  - Nahale Kalfas - Would flow through finance and executive committee, would recommend final vote with full commission as well.
  - Commission could seek presentations from FSMB and NCCPA, CompactConnect, and IMLC
  - Larry Marx will bring up data system question with executive committee

Funding Comments

- Kathy Scarbalis – AAPA is working on a memorandum for funds. The plan is to split the \$150,000 into 4 quarterly payments
- Greg Thomas – NCCPA is also working on an MOU. The plan is CSG will invoice NCCPA and payment will be made through invoice.
- Carl Sims confirms agreements are in the works with both organizations.

Insurance and Tax Comments – future agenda item

- Nahale Kalfas received insurance application yesterday (1/6/25). Will review and report to executive committee 1/8/25.
- Larry Marx – Does commission need to file as a 503C?
  - Nahale Kalfas – no, tax exempt under IRS code 115c(?) Will get info about entity status to report to commission

### Public Questions and Comments

None

### Adjourn

- Hearing no further business or discussion, Chair Marx adjourned the meeting at 3:26 p.m. ET.