PA Compact Rules Committee Meeting Minutes

August 10, 2026

Name	Member Role	Voting Member	Attendance
Jamie Alley	WV Delegate	x	
Susan Gile	KS Delegate	x	x
Valeska Barr	OK Delegate	x	x
Elizabeth Huntley	MN Delegate	x	x
Stephanie Loucka	OH Delegate	x	x
Catherine Marie Patterson	TN Delegate	x	x
Larry Marx	UT Delegate	x	x
Robert Sanders	WI Delegate	x	
Amber Houge	IA Delegate	x	x
	Total voting members present	Quorum – 5/9	7/9
Marisa Courtney	Vice Chair PA Commission		Joined after roll call
Jennifer Kolb	Interim Ex-Officio – AAPA		Meghan Pudeler attending for AAPA, not officially appointed as alternate ex-officio
Tim Terranova	Chair PA Commission		x
Name	**Non-Member Role**		**Attendance**
Nahale Kalfas	Interim Legal Counsel		x
Abigail Mortell	Interim Executive Director		x
Carl Sims	CSG		
Laura Monick	OH Alternate		x

VOTES						
Name	**Agenda**	**Adopt Minutes from July 20, 2026**	**Transmit Draft Policy 2 – Code of Conduct to Executive Committee**	**Transmit Draft Policy 1 – Policy on Policies to Executive Committee**	**Transmit Draft Policy 3 – Virtual Meetings to Executive Committee**	**Transmit Draft Policy 4 – Policy on Public Communications to Executive Committee**
Jamie Alley						
Valeska Barr		1			2	
Elizabeth Huntley		2	1	2		2

Stephanie Loucka						
Catherine Marie Patterson						
Larry Marx	2				1	
Robert Sanders						
Susan Gile	1			1		1
Amber Houge			2			
TOTALS	Motion passes	Motion passes	Motion passes			

Welcome
Call to order/Roll Call

Chair Loucka calls meeting to order at 11:03 a.m. ET.
A. Mortell takes roll. 7/9 voting members present.

Review and Adopt Agenda
Committee reviews the agenda; Chair Loucka calls for a motion to adopt the agenda.
<u>Motion</u>:
- Susan Gile motions to adopt the agenda.
- Larry Marx seconds.
- All members present voted in favor; none abstained; motion passed.

Minutes from July 20, 2026
Committee reviews the draft minutes. Chair Loucka asks for a motion to adopt minutes from July 20, 2026.
<u>Motion</u>:
- Valeska Barr motions to adopt July 20, 2026, minutes.
- Elizabeth Huntley seconds.
- All members present voted in favor; none abstained; motion passed.

Draft Policy 2 – Code of Conduct
- Chair Loucka opens discussion on draft Policy 2 – Code of Conduct.
- N. Kalfas notes the Commission has previously approved the Code of Conduct form imbedded in this policy. This policy is intended to ratify the Commission’s existing process of requiring Commissioners to complete the form prior to serving in a voting capacity.
- T. Terranova asks if ex-officios should be included in Code of Conduct.
- N. Kalfas notes it is not typical practice to collect code of conduct forms from ex-officio members because as non-voting ex-officios they are necessarily interested in the

organization they represent. However, this committee may choose to implement such a requirement.

- Chair Loucka notes this committee may consider an ex-officio policy in the future, which is in line with other commissions that outline meeting participation and roles, so whether the code of conduct is applicable to ex-officios may be covered in that policy.
    - No objections, code of conduct is maintained as drafted as it relates to ex-officios, and the committee will revisit the issue during a discussion on an ex-officio policy.
- Chair Loucka asks what the process is for moving policies forward in the ratification process.
    - N. Kalfas notes policies should be moved to Executive Committee, and that committee will have the final vote. There is no requirement in bylaws to vet policies in the same way as rules or bylaw amendments.
- T. Terranova asks if the requirement to complete a new code of conduct form by June 30 of each year can be changed to align with the Commission’s fiscal year, which runs from October 1–September 30.
    - No objections, annual requirement changed to September 30 so new forms are received by beginning of each fiscal year.
- Chair Loucka requests a motion to transmit draft Policy 2 – Code of Conduct as amended to Executive Committee.

<u>Motion</u>:

- Elizabeth Huntley motions to transmit draft Policy 2 – Code of Conduct as amended to the Executive Committee.
- Amber Houge seconds.
- All members present voted in favor; none abstained; motion passed.

Draft Policy 1 – Policy on Policies

- Chair Loucka opens discussion on draft Policy 1 – Policy on Policies.
- L. Monick notes this is a new policy draft, and the Commission does not currently have a policy on policies.
- L. Monick suggests amending language under policy section II.d., to “The Executive Committee’s decision *may* be subject to endorsement by the Commission,” and that the last sentence, “The Commission, at the first available opportunity, shall review and vote to endorse any actions taken by the Executive Committee on policies,” be removed given N. Kalfas guidance on policy ratification mentioned earlier.
    - No objections, amendment and deletion are incorporated.
- S. Gile suggests changing language in policy section II.g. from every three fiscal years to every five fiscal years, as three years may be burdensome to staff as more policies are developed, and the language also includes that policies may be reviewed earlier as needed.
    - No objections, change incorporated.
- T. Terranova recommends amending policy section II.e. to read “A majority vote *of the Full Commission* in opposition” to clarify what is intended by the language.
    - No objections, change incorporated.
- Chair Loucka requests a motion to transmit policy as amended to the Executive Committee.

Motion:

- Susan Gile motions to transmit Policy 1 – Policy on Policies as amended to Executive Committee.
- Elizabeth Huntley seconds.
- All members present voted in favor; none abstained; motion passed.

Draft Policy 3 – Virtual Meetings

- Chair Loucka opens discussion on draft Policy 3 – Virtual Meetings.
- L. Monick notes this policy was drafted based on N. Kalfas's other commission that drafted a similar policy.
- S. Gile suggests adding a participant requirement section for aspects such as using headphones, joining a meeting from an enclosed room, having a secure wall in the background, etc. to avoid disruptions and prevent sharing sensitive information publicly during closed sessions.
  - N. Kalfas suggests adding a section on requirements for closed session meetings.
  - N. Kalfas notes the committee could delegate that section to staff and proceed with transmitting the policy to the Executive Committee.
  - Chair Loucka agrees with adding a section on participant requirements.
  - E. Huntley and S. Gile agree with delegating drafting a participant requirements section.
  - T. Terranova requests S. Gile share the Kansas board's policy on participant requirements with staff to guide their drafting a similar section in this policy.
    - No objections to delegating drafting section on participant requirements during closed sessions to staff prior to transmitting the rule to Executive Committee.
- T. Terranova suggests removing the Registration requirement for all meetings as it may be a barrier to the public attending meetings.
  - L. Monick suggests the registration requirement may be amended to "registration *may be enabled for official virtual meetings*," and similar language could be used for the passcode requirement.
  - T. Terranova notes with the registration requirement change, the passcode requirement can be left as is, as the passcode can be listed on the agenda.
  - N. Kalfas notes it is good practice to leave the option for the Commission to require registration in the event it is necessary for voting, etc.
    - No objections to changing registration requirement language as suggested and leaving passcode requirement as drafted.
- Chair Loucka requests a motion to transmit policy as amended, with the staff-added participant requirements for closed session section, to Executive Committee.

Motion:

- Larry Marx motions to delegate to staff the drafting of a section on participant requirements for closed session, to be added to draft Policy 3 – Virtual Meetings, and the draft policy as amended be transmit Executive Committee.
- Valeska Barr seconds.
- All members present voted in favor; none abstained; motion passed.

Draft Policy 4 – Policy on Public Communications

- Chair Loucka opens discussion on draft Policy 4 – Policy on Public Communications.
- S. Gile asks if questions that arise about the compact during non-compact specific presentations must be directed to the Executive Director as suggested in policy section IV. a.
    - L. Monick notes the policy is only intended to speak to requests specifically for and to the PA Compact Commission. It is not intended to hinder Member State board administrators from discussing the compact and answering questions as they arise in non-compact related presentations and requests.
    - S. Gile suggests specifying “All media inquiries and presentation requests *for the PA Compact Commission* must be referred to the executive director.”
        - No objections, change incorporated.
- S. Gile suggests language be added to policy section III.a. to account for circumstances wherein the executive director will need to respond quickly and post materials to the website and not have time to coordinate with the Communications Committee.
    - N. Kalfas suggests adding to III.a. “Urgent matters may be delegated to the director in communication with Commission Chair and legal counsel.
        - No objections, change is incorporated.
- Chair Loucka requests a motion to transmit the draft policy as amended to Executive Committee.

<u>Motion</u>:

- Susan Gile motions to transmit draft Policy 4 – Policy on Public Communications as amended to Executive Committee.
- Elizabeth Huntley seconds.
- All members present voted in favor; none abstained; motion passed.

Delegate Comments

- Larry Marx notifies the committee that this is his last PA Compact Rules Committee meeting before retirement. Committee thanks L. Marx for his work and guidance.
- E. Huntley thanks L. Monick for drafting the policies for the committee’s consideration.

Public Comments

- None.

Adjourn

Chair Loucka adjourns the meeting at 11:38 a.m. ET.