



PA Compact Executive Committee Meeting Minutes

July 9, 2025

Name	Member Role	Voting Member	Attendance
Tim Terranova	Chair	X	X
Marisa Courtney	Vice-Chair	X	X
Jamie Alley	Secretary	X	X
Larry Marx	Treasurer	X	X
Elizabeth Huntley	Executive At Large	X	X
Justin Hepner	Executive At Large	X	X
Paula Martinez	Executive At Large	X	
Total voting members present			6
Greg Thomas	Ex-Officio – NCCPA		X
Kathy Scarbalis	Ex-Officio – AAPA		X
Name	Non-Member Role		Attendance
Nahale Kalfas	Interim Legal Counsel		X
Carl Sims	Interim Staff Support		X
Abigail Mortell	Interim Executive Director		X

Name	Agenda	Approve 6/11 Minutes				
Tim Terranova						
Marisa Courtney	2					
Jamie Alley		1				
Larry Marx	1	2				
Elizabeth Huntley						
Justin Hepner						
Paula Martinez						

5 **Call to Order**

6 Chair Terranova called the meeting to order at 3:02 p.m. ET

8 **Roll Call**

9 A. Mortell called roll.

11 **Review and Adopt Agenda**

12 Committee reviews agenda.

13 **Motion:**

- 14 • Larry Marx motions to adopt agenda.
- 15 • Marisa Courtney seconds motion.
- 16 • All members present voted in favor; none abstained; motion passed.

18 **Review and Approve Draft Minutes**

19 Committee reviews minutes and has no edits.

20 **Motion:**

- 21 • Jamie Alley motions to adopt draft minutes from 6/11/25.
- 22 • Larry Marx seconds motion.
- 23 • All members present voted in favor; none abstained; motion passed.

25 **Legislative Update**

26 C. Sims gives legislative update. Active legislation can also be seen on the map on the PA Website:

27 <https://www.pacompact.org/#compact>

29 Two additional states had legislation signed by governor: North Carolina and Connecticut.

30 Enacted States: 19 Member States including 6 in 2025, Arkansas, Kansas, Montana, Iowa, Connecticut,
31 and Montana.

33 **Active Legislation:**

34 Massachusetts – hearing scheduled for Monday, July 14, 2025; eligible for carryover to 2026;

35 Michigan – In Senate, session lasts until end of year; possibly carryover to 2026.

36 New Jersey – In Senate, session lasts until end of year.

38 Oregon – Session ended, legislation was not enacted.

39 New York – Session ended, legislation was not enacted.

41 **Committee Reports**

42 Rules – Next meeting 7/10/25.

- 43 • Plan to discuss draft rules 2 and 3, introduce draft rule 5.

44 Communications – Scheduling poll for next meeting sent out.

- 45 • K. Scarbalis requests a public statement correcting common misconceptions surrounding the
46 compact.
- 47 • Chair Terranova suggests the creation of a regular newsletter as a method to address questions.
- 48 • N. Kalfas – where comments are most often occurring?

- K. Scarbalis – Facebook and LinkedIn, usually in response to states and state organizations posting the passage of the compact in their legislature.
- N. Kalfas recommends that member societies and state organizations list direct links to compact site.

Finance – Met July 2, 2025.

- L. Marx provides overview of current state of expenses compared to budget estimates.
- Chair Terranova reports FSMB Foundation Grant has officially been awarded, totaling \$15,000 for data system creation.
- C. Sims provides update that HRSA grant was also awarded.

Data System RFP Discussion

Chair Terranova opens discussion on data system RFP.

Committee discusses User Stories

- J. Alley – would like to review user stories.
- L. Marx – suggests committee members review the RFP and provide comments.
- Chair requests everyone review and provide comments to A. Mortell by Friday, July 15, 2025.

Quality Assurance Surveillance Plan

- C. Sims provides overview of QASP.
- N. Kalfas – depending on which system you go with, some of the QASP items may be completed (existing system v. building a new one).

Contract Place of Performance and Contract Type

- No comments

Operating Constraints

- No comments

Instructions and Evaluation

- C. Sims – regarding hosting a webinar for potential providers, it is an option if of interest to the commission.
- Chair – since there are still unknowns regarding what the commission wants from the data system, an opportunity for vendors to ask questions may not be useful.
- J. Alley – previous events in the past have not been particularly useful. May be helpful to have the rule on the data system already established to inform the RFP.
- C. Sims – the agile work model allows for flexibility in what is requested from the data system providers as the rules are developed.

Submission instructions

- C. Sims – for checking code samples, the commission would need outside expertise to do so.
- Chair – would these interview sessions be an Executive Committee meeting?
- N. Kalfas confirms.

- E. Huntley – is the interview percentage breakdown too limiting?
- Chair agrees it may be overly prescriptive, suggests no time breakdown but rather offer an agenda.
- K. Scarbalis – keep the overall time limit of the interview.

Basis of award and evaluation factors

- L. Marx – It would be helpful to find someone who can participate who has technical knowledge.
- Chair – CSG can provide those individuals.
- N. Kalfas – previously utilized US Digital Response.
- C. Sims – US Digital Response provides pro bono assistance to states. CSG will reach out and have a representative attend a future committee meeting.

Next steps

- Committee members to provide comments on RFP (specifically user stories, but all comments are welcome) by next Friday, July 18, 2025.
- Invite US Digital Response representative to next Executive Committee meeting.
 - Provide the RFP to them with comments from the Executive Committee for review.
 - Provide draft data system rule 5 for review.

Delegate Questions and Comments

- Chair Terranova will miss the next two Executive Committee meetings; Vice Chair Courtney will serve as acting chair for those meetings and will attend weekly meetings with N. Kalfas and CSG for the next several weeks.

Public Questions and Comments

None

Adjourn

Hearing no further business or discussion, Chair Terranova adjourned the meeting at 3:54 p.m. ET.