



## PA Compact Executive Committee Meeting Minutes

December 11, 2024

Name	Member Role	Voting Member	Attendance
Tim Terranova	Chair	X	x
Marisa Courtney	Vice-Chair	X	x
Jamie Alley	Secretary	X	x
Larry Marx	Treasurer	X	x
Elizabeth Huntley	Executive At Large	X	x
Justin Hepner	Executive At Large	X	x
Paula Martinez	Executive At Large	X	x

Total voting members present			
Greg Thomas	Ex-Officio – NCCPA		x
Kathy Scarbali	Ex-Officio – AAPA		

Name	Non-Member Role	Attendance
Nahale Kalfas	Interim Legal Counsel	x
Carl Sims	Interim Staff Support	x
Jessica Thomas	Interim Executive Director	x

Name	Agenda	Approve 11/13 Minutes	Annual Business Meeting	Draft budget	Fiscal year Oct 1	Apply for FSMB Foundation grant	Adjourn
Tim Terranova							
Marisa Courtney			2			2	
Jamie Alley	2	1		1			
Larry Marx		2	1	2	1	1	
Elizabeth Huntley	1				2		
Justin Hepner							
Paula Martinez							
	Passed	Passed	Passed	Passed	Passed	Passed	
<b>TOTALS</b>	<b>7/7</b>	<b>7/7</b>	<b>7/7</b>	<b>7/7</b>	<b>7/7</b>	<b>7/7</b>	

## Call to Order

Chair Terranova called the meeting to order. (3:01 p.m. ET)

## Roll Call

J. Thomas called roll. 7/7 members present, establishing quorum.

## Review and Adopt Agenda

### Motion:

- Elizabeth Huntley motions to adopt the agenda
- Jamie Alley second.
- All members voted in favor; none abstained; motion passed.

## Review and Approve Draft Minutes

Committee reviews minutes and recommends changes, clarifying AI policy.

### Motion:

- Jamie Alley motions to approve the minutes as amended.
- Larry Marx second.
- All members present voted in favor; none abstained; motion passed.

## Legislative Update

- Carl Sims provides legislative update.
  - Legislation still active in Michigan, New Jersey, and North Carolina.
  - 2025 Likely legislation – AR, IA, CT, KS, ND, NV, OR, RI, TX
  - 2025 Maybe legislation – IL, MO, PA, VT
  - Have already worked bill review for Arkansas and Nevada for 2025
- CSG providing legislative support including legislative tracking, bill reviews, education and legislative testimony. AAPA providing support for state professional association chapters on legislative efforts.

## Future Meetings

- Rules Committee - Chair Terranova shares that Rules Chair Stephanie Loucka believes an in-person rules committee meeting would be beneficial.
  - Chair Terranova shares that Lisa Robin from FSMB indicated there were funds for travel.
  - Options to host it at the FSMB office in D.C. or at Chair Loucka's Columbus office in Ohio.
  - Likely 3<sup>rd</sup> or 4<sup>th</sup> week of January.
  - Committee is in agreement that an in-person rules committee meeting is a good idea.
- Full Commission - Chair Terranova leads discussion about a full commission meeting in April.
  - FSMB offered space and tech at the meeting in Seattle. Many delegates will already be there.
  - E. Huntley notes Administrators in Medicine (AIM) is aligned with FSMB already, some may have commitments to that.

- Meeting would not need to be a full day, a few hours during a sunrise session would be sufficient.
- Travel funding for those not already going to FSMB would be preferred but to be decided depending on funds. There will be a virtual option.

**Motion:**

- Larry Marx motions to hold the annual PA Compact Commission business meeting in conjunction with FSMB in April 2025, delegating final date and time to chair.
- Marisa Courtney second.
- All members voted in favor; none abstained; motion passed.

**Committee Reports**

- Finance – L. Marx shares that the finance committee drafted a budget.
  - \$150,000 commitment from AAPA
  - Fiscal year recommendation of Oct 1 – Sep 30

**Draft Budget**

- L. Marx goes over budget and explains these are estimates.
- C. Sims provides further details about costs
  - CSG interim executive director and secretariat costs will be less than what is reflected in the draft budget. The draft budget projects the costs for contracted executive director and secretariat services after CSG’s interim services concludes. The cost of CSG services are for time and materials accrued. Contracted executive director and secretariat services are expected to be fixed fee.
  - The cost of legislative services provided by CSG are for time and materials accrued and are not charged as a fixed fee.
  - Data system costs represent starting funds.
- G. Thomas shares that NCCPA is also expected to formally commit \$150,000 to the PA Compact Commission in February. Clarifies that there will be separate MOUs between NCCPA/CSG and AAPA/CSG to provide services prior to selecting a secretariat.
- J. Hepner asks, how have other compacts addressed revenue?
  - L. Marx – There will be fees and costs associated with buying a compact privilege. For example, IMLC charges for using the compact, one they keep one goes to the state.
  - N. Kalfas – This is a proposed draft budget which will be consistently revised.
  - G. Thomas – NCCPA has discussed the \$150,000 but the board anticipates more funds will be needed in the future.

**Motion:**

- J. Alley motions to accept/approve preliminary draft budget.
- L. Marx seconds.
- All members voted in favor; none abstained; motion passed.

**Fiscal Year**

- Finance committee recommends a fiscal year of Oct. 1 – Sep. 30. L. Marx explains reasoning that it allows states on a July 1- June 30 fiscal year to prepare for staffing, legislative mandates, etc.
- Chair Terranova points out that in this case states would not be able to provide funds to the commission until after July 1<sup>st</sup>
- Fiscal year is discussed including flexibility of setting state fees (if later adopted) and holding virtual meetings. N. Kalfas confirms that the commission can set the schedule for state fees.

**Motion:**

- L. Marx motions to accept a fiscal year of October 1 – September 30.
- E. Huntley seconds.
- All members voted in favor; none abstained; motion passed.

**Written request for funds FSMB**

- Chair Terranova shares that FSMB Foundation representatives indicated they had funds and recommended the PA Compact Commission write for a grant.
- Discussion over the grant. General agreement that the Commission should apply for funds.

**Motion**

- L. Marx motions to apply for grant funds from FSMB Foundation.
- M. Courtney seconds.
- All members voted in favor; none abstained; motion passed.

Chair Terranova will put together a draft for the grant application.

**New Delegate Handbook**

- Chair Terranova shared that Jean Fischer agreed to chair the Communications Committee.
- Chair Terranova will advise her to make a handbook for new delegates a priority for the Communications Committee.
- N. Kalfas gives example from Counseling Compact of a compilation of governance documents (bylaws, other policies, rulemaking, etc) that properly refer to each other where needed and that each document cites where in the compact their authority draws from.

**Delegate Questions and Comments**

- Can a copy of the AI policy be provided?
  - Directed to AI Policy final document on the website, located with Nov. 13 Executive Committee materials.
- When would insurance be purchased?
  - N. Kalfas – As soon as possible, before compact is operationalized. Need a bank account to purchase it out of.
  - C. Sims – Could explore if CSG is able to purchase that before there is a bank account established by the contracted secretariat.
  - Insurance information requested before next Executive Committee meeting.

**Public Questions and Comments**

**Adjourn**

Hearing no further business or discussion, Chair Terranova adjourned the meeting at 3:57 p.m. ET.

DRAFT